



Example of Bar Server Job Description

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Our company is hiring for a bar server. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

Responsibilities for bar server

- Suggest appetizer and recommend menu items (specials, answer questions)
- Help follow servers
- Accurate computer input of orders and delivery of food, wine and beverages
- Reconcile checks, thank guest and invite them back
- Maintain awareness of guest alcohol intake in accordance with RAMP guidelines
- Stock side stations throughout the shift
- Perform opening/closing side work
- Work with a sense of urgency to anticipate customer needs and assist other team members when the opportunity arises
- Communicate with management, and other service staff to rectify any and all customer needs, comments or incidents
- Ensure that assigned area, side station, tables and POS stations are clean and well stocked at all times

Qualifications for bar server

- Flexible, punctual, reliable
- High School Diploma/GED, we will provide necessary training for this position
- Bending, lifting, carrying trays
- Must be able to work late night shifts, holidays and weekends
- Communicate and work with all support staff to ensure inventory is maintained at established par levels

