



## Example of Banquet Job Description

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Our company is growing rapidly and is looking for a banquet. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don't fill all of the qualifications, you may still be considered depending on your level of experience.

### Responsibilities for banquet

- Be a server/food attendant to tend to these functions
- Maintain organization and inventory of storage rooms
- Have basic math and language skills, including the ability to follow instructions and communicate effectively (both verbally and in writing)
- Proper Uniform (Tux, Lunch, Sales Line, Sales Pools, Island )
- Proper standards for hygiene and conduct that adhere to company policy
- Be an offsite attendant
- Be a painter, a decorator, and a handyman, arrange props and setups on-site and off-site, dance floors, stages
- Work with some basic Audio and Visual
- Work with some basic Lighting effects
- Able to carry food trays, memorize menus and proper steps of table service

### Qualifications for banquet

- Must have valid Food Handler and TABC certificates
- Inventory knowledge about sending and receiving packing, repair items with office services
- Must be able to adhere to Wynn Steward Uniform Standards, and attend all training as schedule to learn Wynn Banquet Stewarding Guidelines
- Previous experience as a Steward at a high volume establishment is preferred
- Knowledge of chemicals, MSD sheets, and health code regulations

move objects