



# Example of Banquet Server Job Description

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Our growing company is looking to fill the role of banquet server. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

## Responsibilities for banquet server

- Servers must be willing to work in a fast paced environment
- Setup of banquets and events
- Break down of banquets and events
- Formal setting of tables
- Teamwork to maintain the best level of service to members
- Anticipating member needs
- Sets tables and prepares beverages and proper condiments (butter, sour cream, dressing)
- Set up tables and break down assigned banquet rooms according to contract and supervisors instructions
- Service food and beverages according to standards and event orders
- Handle guest requests or get assistance from supervisor or manager

## Qualifications for banquet server

- Assist with the sanitation of all function space and storage areas to maintain the highest standard of cleanliness and organization throughout the department
- Attend pre-function meetings as directed
- Complete all side-work duties as directed
- Washington state food handler permit
- Must have a flexible schedule to work mornings, nights, and/or weekends
- Be on feet for long hours