



Example of Banking Executive Job Description

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Our growing company is hiring for a banking executive. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

Responsibilities for banking executive

- Solution shaping of projects and deals on potential Banking Clients in the Digital area
- Support projects delivery on Banking Clients in the Digital area
- Works to further progress and develop our Digital offerings/value propositions with focus on the Banking market
- Weekly reconciliation of multi-currency bank accounts and posting of transactions on the accounting system – Sage Line 1000
- Assist with the month end close – posting journals and reconciling control accounts
- Assisting overseas subsidiaries with payment confirmations, funding requests and general accounting/bookkeeping duties
- Admin work including scanning and photocopying
- Any other duty consistent with the above named role
- As the domain expert for the industry, the rep will act as a resource for other reps developing their territory strategy, undertaking account planning and as required with opportunity briefings
- Monitors industry segment to keep abreast customer's current and developing trends and requirements

Qualifications for banking executive

- Bachelor's degree and minimum 5 years experience leading or managing a team responsible for direct sales in a retail financial services environment
- 4 years full-lifecycle recruiting experience including prior experience

- Three (3) years experience of the dynamics of the market place and related industries
- Five (5) years experience in appropriate professional area or as an administrative assistant to senior management
- Client entertainment ? organize ad hoc lunches, dinners
- Experience in a administrative role and interest in Finance (preference would be 5+ years PA/EA experience)