



# Example of Balance Sheet Analyst Job Description

Powered by [www.VelvetJobs.com](http://www.VelvetJobs.com)

Our company is growing rapidly and is looking for a balance sheet analyst. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don't fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for balance sheet analyst

- Responsible for Syrus Actual/ Budget/ Forecast Balance Sheet reporting
- Support team by inputting Syrus TAX reportings for Actual & Forecast
- Participate in Cash Flow reviewing meetings with VP, Finance
- Reconcile and analyse balance sheet accounts to ensure transactions are recorded accurately and account balances are accurately stated in accordance with GAAP and Company policy
- Inter-co, Portfolio and Broker reconciliation
- VAT reconciliation and reporting
- Promote a risk-aware culture that proactively seeks to mitigate risk where appropriate
- Support the financial services and commercial loan businesses in FTP, forecasting, and rate risk processes
- Investigate drivers of change for financial services and commercial deposits NII and rate risk metrics
- Continuously drive operational improvements and process efficiencies

## Qualifications for balance sheet analyst

- Coordinate month-end and quarter-end activities
- Knowledge with regulatory rules, Basel III, GSIB, preferred
- Ability to understand and analyze complex financial products and transactions
- Knowledge of financial closing, consolidations and reporting on a global scale

- Knowledge of financial statement preparation, reporting and analysis processes
- Ability to quickly assess situations, define problems, collect data, establish facts and draw valid conclusions