

# Example of AV Engineer Job Description

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Our innovative and growing company is hiring for an AV engineer. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for AV engineer

- Regular site visits to check on equipment condition, service and replace equipment as necessary
- Supporting business meetings to ensure the AV / VC equipment is set up appropriately and is operational
- A/V support of corporate events
- You will also ensure that best practices are followed in all aspects of the role, and advising on constant improvements to the system where necessary
- Provide operational support for AV/VTC from 0430-2200, Monday through Friday, excluding federal holidays
- Serve as the primary COMSEC Responsible Officer and/or primary interface with the USTRANSCOM COMSEC office on behalf of the AV / VTC office
- Serve as the primary Equipment Custodian (EC) for the AV / VTC office
- Provide on-site AV support, to include but not limited to, briefing assistance for all events (e.g., meetings, briefings, distinguished visitor visits, award ceremonies, retirement ceremonies, and command presentations) in the Seay Auditorium and Heritage Hall (Building 1900E)
- Provide on-site AV support, to include briefing assistance, for USTRANSCOM Commander (TCCC), USTRANSCOM Deputy Commander (TCDC), and USTRANSCOM Chief of Staff (TCCS) attended briefing events at Scott AFB
- Provide on-call support as requested with a two (2) hour response time – this may be extended to 24x7 during real-world events, contingencies, exercises, or as required by USTRANSCOM

- Familiarity with HTML, CSS, JavaScript and general Web 2.0 techniques
- English language knowledge, oral and written
- Successful completion of a full 4-year course of study in an accredited college or university leading to a bachelor's in an analytical field or the equivalent combination of education, training and experience from which comparable skills can be acquired
- 5+ years of professional experience of AV project management
- Ability to read schematics / technical drawing
- Basic understanding of Crestron code