



Example of Automotive Sales Consultant Job Description

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Our growing company is looking for an automotive sales consultant. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

Responsibilities for automotive sales consultant

- Keep customers informed from start to finish
- Prepare & send written communications/documentations
- Ensure timely transaction
- Assist customers with all aspects of vehicle ownership
- Supply order statuses to manager
- Maintain CSI
- Calculate lease and purchase options for customers
- Quote accurate payments
- Collect required customer information
- Handles requests with professionalism and accuracy via phone, e-mail

Qualifications for automotive sales consultant

- Persuasive presentation and public speaking skills - fluent in German & English
- Self-motivated, self-starter and results oriented
- Prior automotive sales or retail experience, customer service, call center, or business development experience a plus
- Answer sales phone calls and set appointments for customers
- Automotive sales a plus, but not required
- The first 90 days you will be encouraged to participate in our online training university as well and to successfully complete the Manufacture specific

