



# Example of Auditor, Lead Job Description

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Our company is growing rapidly and is hiring for an auditor, lead. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

## Responsibilities for auditor, lead

- Continuous development of audit programs
- Lead teams to complete audits on time and on budget, considering audit scope and objectives
- Communicate relevant work progress, issues, and results to Audit Director
- Lead execution (in-charge) of audits in accordance with Audit Services policies and procedures
- Take new business enquiries, produce quotes, for an Audit to be performed according to the Certification scheme requirements (RISAS or IRIS) or to the customer's own specification
- Maintain the audit calendar & program and provide periodic reports to stakeholders
- Improve on reporting mechanisms for the audit function
- Manage the audit risk assessment program
- Support team to implement the GRC initiatives with respect to audit programs
- Use industry knowledge and experience to develop and document requirements for AC and DC Power Systems installation in cases where requirements are lacking, unclear, or inconsistently applied

## Qualifications for auditor, lead

- Travel is a requirement both domestic and international
- Bachelor's Degree in Accounting, Finance and/or Information Systems is

- Previous experience working with a public accounting firm is preferred
- General understanding of an organization's IT infrastructure (network, database, operating system and application layers)
- Requires significant independent thinking – interprets and adapts from established practices