



# Example of Audit Team Lead Job Description

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Our growing company is searching for experienced candidates for the position of audit team lead. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don't fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for audit team lead

- Identifying, selecting and managing required consultant services
- Ensuring the audit scope is covered other potential concerns as identified
- Managing the audit objectively and escalating concerns appropriately
- Ensuring audit documentation is clear, concise, complete and traceable to requirements
- Managing information from the audit and utilize established business systems
- Communicating the results of the Audit to the Site/Area and the GSE Leadership Team
- Approving and providing follow up and closeout of actions developed to address audit observations
- Utilizing the established audit program protocols and systems
- Developing audit program reports as requested covering metrics, controls, practices and compliance status
- Demonstrating continuous professional development across areas to be audits

## Qualifications for audit team lead

- 5-7 years as an internal or external auditor
- Public company and/or manufacturing company experience desired
- CIA, CPA, MBA preferred
- 45% international travel (~3 weeks per audit)

- Extensive knowledge and experience on the trust account administration, mortgages and credit products including their regulatory framework