

Example of Audit Leader Job Description

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Our growing company is searching for experienced candidates for the position of audit leader. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

Responsibilities for audit leader

- Following up and validating sustainable resolution of issues on a timely basis
- Lead the annual assessment of internal controls over financial reporting as part of Honda's Sarbanes-Oxley (SOX) compliance program
- Working as leader of a team, the ASL functions as project manager to effectively and efficiently utilize internal and external resources to schedule and perform tests of internal controls, review the work products of the team to ensure quality and consistency, and report results
- The ASL is expected to be close to the spot for their designated business functions, building strong relationships, keeping Audit management aware of significant developments affecting those organizations, assisting in developing and executing the business plan and challenging the status quo for continuous improvement
- Facilitate execution of annual SOX test plan in a project manager role
- Review work products of team members to ensure quality and adherence to professional standards
- Communicate project plan status and results and evaluates management countermeasure activity
- Build and maintain a 'trusted advisor' relationship with senior business leaders and stakeholders within the channel
- Anticipate and recognize change throughout the organization
- Manage a team of auditors to ensure efficient audit preparation & execution

Qualifications for audit leader

- Minimum 2 years work experience as Accountant or Accounting Clerk in larger operation
- Bachelor's degree in business studies from an accredited college or university
- Ability to manage performance of direct reports against stated objectives
- Three to five years of experience with information security or in a technology related field
- In-depth understanding of network and system security technology and practices across all major-computing areas (mainframe, client/server, PC/LAN, telephony)
- Use that knowledge to contribute to the department's overall risk assessment and plan development processes