



# Example of Associate Pricing Analyst Job Description

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Our company is looking to fill the role of associate pricing analyst. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for associate pricing analyst

- Build analyses of customer purchases of competitive product using Microsoft Excel and Access by leveraging sales and marketing input on competitive product cross-referencing and third party competitive list price data
- Administer pricing agreements with individual hospitals, Integrated Delivery Networks (IDNs), and Group Purchasing Organizations (GPOs)
- Analyze contracts and sales data to calculate and manage payment of rebates and GPO administrative fees
- Daily generation of fixed income or derivative valuations for multiple market closes, covering start-to-end responsibilities
- Addressing all client concerns on a daily basis with emphasis on providing first-class service and quality
- Continuously improving product and service quality through daily market surveillance, communication with market makers, data and financial analysis, enhancing process controls, and ensuring data quality
- Developing and maintaining regular contact with trading desks, research, and market participants
- Performing in-depth analysis on an individual security or a derivative or a portfolio thereof in order to explain nuances to colleagues and clients
- Weekly updates of CPE including ITSM submission, coordinating of changes with Treasury, resolving issues with Technology and auditing changes to match requested items
- Weekly updates and coordination of changes to the Direct Auto rates, rate

## Qualifications for associate pricing analyst

- 3- 5 years in a Project Manager role
- Firm understanding of the principles of finance, business operations, and mathematical and/or statistical modelling
- Strong proficiency in Excel including VBA programming, and high aptitude for learning new technologies essential
- Professional or bilingual fluency in continental languages desirable
- The candidate should have had at least 2 years of relevant experience in the Transfer pricing domain either in consulting or accounting
- The candidate should be control focused and continuously challenging status quo to bring about improved efficiencies