



Example of Associate Planner Job Description

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Our growing company is hiring for an associate planner. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

Responsibilities for associate planner

- Place POs for Turnkey and/or Managed as related to potential stretch opportunities
- Deliver financial results by initiating and implementing business strategies using current/ historical trends
- Localized analysis, allocation and distribution of product for the retail stores division
- Partners with the Planner to drive sales, gross margin and GMROI for a product category
- Works independently to develop a multi-period demand plan using statistical analysis and management input
- Analyze the best alternatives for the business based on customer service levels, revenue, and profitability
- Meet Forecast Accuracy targets by analyzing performance data to identify forecast error and bias
- Influence Inventory planners in their strategic approach to determining appropriate floorset levels for specified classification
- Plan preseason sales volume by total store and department, taking into account pre-season discussions with the Regional Directors
- Oversee class inventory plan rollups

Qualifications for associate planner

- Strong computer and analytical skills with attention to detail and accuracy

- Minimum of 1-2 years experience in merchandising or allocation background overseeing planning at an item level within a large specialty retailer (100+ stores)
- Strategic Planning and Problem-solving ability
- Ability to develop strong managerial and leadership skills
- Minimum 3 years experience in a buying, planning, or allocation capacity
- Minimum 1-2 years of applicable retail, supply chain, or strategy experience