



Example of Associate, Internal Audit Job Description

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Our company is looking for an associate, internal audit. To join our growing team, please review the list of responsibilities and qualifications.

Responsibilities for associate, internal audit

- Leading the execution of audits in Taiwan as per the local regulatory requirements
- Preparing the annual audit plan based on local regulations
- Responsible for routine declaration to local regulator
- Coordinate with local stake holders for regulatory inspections
- Maintaining business engagement with Taiwan management
- Create and enhance Sarbanes-Oxley control documentation and lead periodic in-charge reviews
- Prepare the assignment with the support of the team
- Review auditors work using a show and tell approach to guide and adjust the audit strategy
- Review identified findings to ensure accuracy and identification of the relevant root cause
- Propose corrective action plans leveraging on good practices identified on other assignments

Qualifications for associate, internal audit

- Internal Audit, External Audit of Finance experience at a Big 4 Accountancy Practice or within a Financial Services environment
- Minimum of 1-3 years of experience in internal audit or finance analyzing processes and systems for the purpose of process improvement fraud prevention within an international development or consulting organization
- Compliance Certification or other related certifications (i.e., CIA)

- Bachelor's Degree required in Accounting or Finance from an accredited college or university
- Certification eligibility preferred (CPA, CIA, CISA or CFE)