



Example of Associate, Auditor Job Description

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Our growing company is searching for experienced candidates for the position of associate, auditor. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

Responsibilities for associate, auditor

- Big 4 audit or accounting experience is a plus
- Able to successfully navigate a complex and multi-national organization
- Able to build strong relationships and work collaboratively within your own team and others
- Willing to take ownership and responsibility of assigned tasks
- Good written/verbal communicator and be able to communicate effectively with your line manager
- Report findings and client issues to the Portfolio Manager and/or the Senior Portfolio Manager
- Supervise documentation of process flows
- Ensure the request and organization source documentation
- Review SOX work papers
- Produce and monitor review notes

Qualifications for associate, auditor

- 2 years of audit experience, successful candidate likely to have Big 4, large regional firm or Financial Institution experience
- Product knowledge / experience with Wholesale Banking lending products (Corporate, Commercial, Import/Export business) preferred
- Desirable Credit Card industry and Third Party Risk experience OTHER
- Minimum of 3 (Associate) to 6 (Assistant Vice President) years of prior audit

- Drive and enthusiasm to learn about Cash Management, Trade Finance and Securities Services
- Product knowledge / experience with Mutual Funds and Hedge Funds preferred but not required