



Example of Associate, Auditor Job Description

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Our growing company is hiring for an associate, auditor. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

Responsibilities for associate, auditor

- May network with other audit professionals or government personnel through external organizations, associations
- Applies general knowledge of laws, regulations, grants, and contracts to identify discrepancies in organizational policies, practices, and/or procedures
- Applies good judgment and initiative to overcome project obstacles and evaluate information
- Utilizes appropriate computer-assisted audit techniques to increase effectiveness of reviews
- May conduct investigations and analysis of suspected irregular conduct
- Actively manage assigned customer service ticket requests
- Use company and audit software to analyze data, set audit scopes and complete testwork
- Plan and organize audit work in accordance with initial audit scope parameters
- Organize audit findings and results
- Keep the audit manager informed of significant developments in the process of an audit or review

Qualifications for associate, auditor

- Able to complete tasks to tight deadlines when necessary
- Technical accounting knowledge of IFRS
- Good oral communication and written communication, including report-

- The agility to work across a range of areas
- At least 2 years of knowledge and experience of regulatory requirements with regard to AML and sanctions