



Example of Assistant Plant Manager Job Description

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Our company is searching for experienced candidates for the position of assistant plant manager. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don't fill all of the qualifications, you may still be considered depending on your level of experience.

Responsibilities for assistant plant manager

- Community Relations- Work with local community leaders and residents to ensure effective community relations
- Environmental - Comply with, maintain and update all local State, Federal and Company environmental regulatory programs, policies & guidelines
- People - Lead a team of employees with strong ownership of safety, quality, and production with an emphasis on employee development
- Assist in strategic planning and develop future action items with Plant Manager and all other relevant department heads for all aspects of the business
- Drive BOM reviews and verification monthly for accuracy and utilization opportunities
- Audit all production related operations and ensure procedures, quality standards and required documentation are maintained and followed
- Maintain current direct, indirect and total labor efficiency goals, utilize current and forecasted technologies to better manage hourly and salaried personnel, with the long term of goal of 20% reduction of total labor cost
- Create culture of innovation resulting in
- Bachelor's degree in Engineering (highly preferred), Supply Chain Management or other related field
- Relocatable in the future for network opportunities

Qualifications for assistant plant manager

- Experience in concrete block or paver equipment is preferred but not required
- Must be willing and able to travel and work away from home when required
- Must be willing and able to work any of the shifts and weekends when necessary
- Timely and regular attendance is an expectation of performance for all Shelly Company employees
- Bachelor's degree preferred and/or three or more years as a departmental or assistant manager in a similar industry