



Example of Assistant IT Manager Job Description

Powered by www.VelvetJobs.com

Our company is hiring for an assistant IT manager. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

Responsibilities for assistant IT manager

- Identifies and communicates to all stakeholders throughout the project to ensure common understanding of the scope and objectives of the project
- Provides regular reports of progress towards meeting project deliverables and on the progress of the projects
- Collaborate with SSC HK and Global teams on all new infrastructure initiatives, project implementations
- Execute the plan, deliver high quality, efficient and timely audit work in accordance with the Internal Audit charter, IIA standards and professional best practices
- Work with external auditors and help ARMS leadership manage expectations
- Drive creation of actions to remediate deficiencies and risk mitigation plan with stakeholders
- Assist the ARMS leadership team in defining department strategy
- Can do the collection, analysis, supporting the IT Application strategies for multiple functional business areas
- Design, development and unit testing of business and operational specific application
- Development expertise with Oracle 10G/12C

Qualifications for assistant IT manager

- Have good knowledge of specific hospitality industry applications and

- Knowledge on windows server, virtualizations, Networking components, email servers, service desk tools, ITIL and ITSM
- Network infrastructure management, VLAN management, IP routing technology, firewall management (cyberoam), IP sub netting, IP Super netting
- Hardware Maintenance & Troubleshooting
- Diagnose and solve all kind of network related issues
- Managing and installation of manageable switches, and good understanding of network topologies