



# Example of Assistant Electrician Job Description

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Our company is growing rapidly and is searching for experienced candidates for the position of assistant electrician. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for assistant electrician

- Perform one time assignments of this supervisors
- Assist ME with instruction and/or mentoring for students with interest in lighting
- Assist Electrician in all duties in maintaining all plant equipment, cleaning and maintenance of MMC panels, junction boxes, breaker panels, plant lighting and cooling units
- Can work overtime each day
- Relamping, checking and replacing ballasts of all types
- Replacing light bulbs of all types and sizes
- Repairing, replacing, and installing outlets and switches
- Maintaining, repairing, and replacing fixtures
- Install and replace lighting fixtures, light bulbs, balasts, switches & fuses, assist in installation, repair & preventive maintenance of electrical equipment and assists in analyzing electrical equipment for safety
- Perform minor custodial and/or general maintenance/laborer duties (e.g., assist in plumbing, carpentry, painting, groundskeeping)

## Qualifications for assistant electrician

- Must be able to follow and execute instructions carefully and neatly
- Ability to communicate tactfully with faculty, staff, and students
- Must have access to reliable transportation and ability to work outside of normal business hours

- Completion of Technical or Vocational course of study in Electricity and/or Welding or similar area
- 1 year of related experience in a commercial, industrial, or facilities operations setting