Example of Asset Protection Manager Job Description

Powered by www.VelvetJobs.com

Our company is looking for an asset protection manager. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

Responsibilities for asset protection manager

- Communicate asset protection and safety strategies to reduce shrink to field operations and in the retail stores within assigned region
- Communicate asset protection findings to various levels of field operations to assist in the reduction of shrink and to address safety issues
- Responsible for achieving shrink reduction goals within region
- Complete a required amount of audits monthly to measure operational compliance
- Establish strong partnerships with regional and district managers along with human resources, to ensure inclusion in conference calls, training meetings and security/safety issues that may develop
- Ensure timely responses and follow-up to critical incidents within region
- Conduct investigations and interviews of internal/external incidents
- Provide leadership and training to store management and employees from an asset protection perspective
- Provide excellent customer service to internal/ external customers
- Provide training and leadership for the AP team, developing leaders of the future

Qualifications for asset protection manager

- Proficient knowledge of Windows, Microsoft Office Software (Word, Excel, PowerPoint, Excel,) and various file manipulation skills on a PC

- Motivated, self-starter with the ability to master new information quickly and independently
- In-depth understanding of IRAs, retirement investment products/services and the qualified retirement plan environment
- Certified Retirement Plan Counselor designation preferred or within company specific timeframes
- At least 3 years of Mortgage Servicing