Our company is growing rapidly and is searching for experienced candidates for the position of assessment coordinator. To join our growing team, please review the list of responsibilities and qualifications.

### Responsibilities for assessment coordinator

- Demonstrates ability to synthesize assessment information into an Integrated Summary
- Prioritizes clinical problems, formulate treatment goals and facilitate construction of treatment plan, updating based on continuous evaluation and assessment of progress
- Formulates discharge plan in collaboration with the multidisciplinary treatment team, the patient and the family
- Manages crisis situations as needed, demonstrating ability to quickly appraise crisis situation and select appropriate intervention
- Plan and conduct individual, group and family therapy with each patient and/or family
- Selects appropriate interventions, coordinate implementation with treatment team and evaluate effectiveness
- Identify and intervene for suspected abuse, including sensitivity to age specific concerns
- Document in accordance with hospital, JCAHO and CMS Standards
- Consult on clinical issues with physician, treatment team, director and other department personnel
- Functions as liaison between patient, hospital and community agencies

### Qualifications for assessment coordinator

- Standards of related medical practice
• Demonstrated clinical expertise in specialty areas, diseases and conditions
• Excellent interpersonal skills and demonstrate effective verbal and written communication
• Ability to perform critical analysis, plan and organize effectively