



Example of Assembly Technician Job Description

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Our company is growing rapidly and is hiring for an assembly technician. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don't fill all of the qualifications, you may still be considered depending on your level of experience.

Responsibilities for assembly technician

- Work at different stations as production needs require
- Assemble and package different models of same article as required
- Maintain and clean assigned work area
- Operate automated assembly equipment utilizing the HMI controls, and perform manual equipment operation or trouble-shooting as necessary
- Perform quality inspections at every step in the process to ensure compliance with quality standards
- Read and understand wiring diagrams, mechanical drawings, job notes and Bills of material
- Must be versatile in order to work in different areas of the department
- Die bonding and wire bonding technician in Prototype lab
- Will be trained/certified by Process/ Manufacturing Engineer

Qualifications for assembly technician

- Performs at a high pace environment and be able to work well under pressure
- Must have good mobility and must be able to routinely lift loads of 25-65 lbs
- Participates in and complies with all occupational safety programs sponsored by company
- Basic knowledge of PC usage required to include using a mouse, Microsoft Windows, and data entry operations
- Basic math skills are needed to include addition, subtraction, and fractions

