



Example of Area Supervisor Job Description

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Our innovative and growing company is searching for experienced candidates for the position of area supervisor. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don't fill all of the qualifications, you may still be considered depending on your level of experience.

Responsibilities for area supervisor

- Possess department-specific understanding of process and equipment, articulate how a process works, and be able to team and coach assigned team
- Act as the operational lead for unscheduled downtimes, incorporating a logical approach to root cause identification using available data (PI, OIS)
- Inform, advise and liaise between all levels of management, operations and maintenance to communicate appropriate information to the appropriate level, including daily expectations and messages of routine nature
- Complete store operational requirements by scheduling and assigning employees
- Ensure employee satisfaction through progressive employee engagement
- Manage performance in area to exceed all demonstration and sales objectives
- Execute launch of projects and initiatives and ensure all required training is completed and verified for retention
- Provide feedback on current area performance at the area and specific individual level
- Provide clear, concise goals and objectives, policies and procedures, priorities and constraints that must be met during operations (ie schedule, budget, personnel and equipment restraints)
- Verify equipment can be worked on, retest required, authorize the performance of work, verify that necessary permits are in place, and notify

Qualifications for area supervisor

- Demonstrated use of structure problem solving methods
- Must possess a current and valid NYC unrestricted carry permit
- Ability to work weekends, nights, and holidays in order to meet the needs of the business
- Ability to work in multiple locations
- Physical ability to perform tasks that may require prolonged bending, stooping, reaching, twisting, lifting, pushing, pulling, walking, standing and moving items
- Requires the ability to move around the store, assist customers and maneuver merchandise when necessary