



# Example of Architect Analyst Job Description

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Our innovative and growing company is looking for an architect analyst. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for architect analyst

- Assist with data gathering and analysis
  - Assist with the development of Tableau and other reporting/dashboards methods
  - Design and Presentation of Complex Architecture Solutions for the client, based on the basic technical principles and main standards in the industry
  - Maps and models business processes and enterprise information specific to the business area
  - Maintains expertise in the direction of the business area, the specific challenges it faces, and the plans to advance business capabilities for the area
  - Creatively looking at problem solving business challenges by first using existing platforms and then evaluating Buy vs Build decisions
  - Responsible for developing end to end platform roadmaps from Sales to Service Fulfillment and come with recommendations on removing complexity
  - Description of the Solution Design with detailed Solution Architecture Diagram, Non-Functional application requirements, fit for purpose models and activity diagrams taking into account limitations, risks, assumptions and dependencies
  - Ensure information flows and business objects aligned with EIM team
  - Monitor changes in scope or direction of a project from Business Owner, BPE's, SME's, Business Analyst and Tech Lead and give immediate advice or inform Lead Architect for further analysis
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- Comfortable leading meetings and engaging with group business heads
- Ability and willingness to operate in both a 'hands-on' and strategic capacity as required
- Ability to work in a fully international environment, with business travels in the region
- Five years "hands-on" experience with Microsoft Server technology required
- Microsoft Certified Systems Engineer (MCSE) with a focus on Active Directory, Exchange, Security required
- Organization enterprise experience with Windows 2008/2012 (Server), Exchange 2010/2013 (Server), Outlook, Windows 7, Terminal Service, SCCM, SharePoint 2010/2013 required