



# Example of Archaeologist Job Description

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Our growing company is searching for experienced candidates for the position of archaeologist. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for archaeologist

- Perform cultural resource surveys on Board of Trustees lands and provide archaeological assistance to Unmarked Human Remains program manager
- Manage Bureau of Archaeological Research's 1A-32 permits
- Assist PLA Supervisor with Unit Management Plan (UMP) reviews and Land Management Review (LMR) comments or attendance
- Conduct research on state-owned sites and collections
- Perform site damage assessments when assigned by PLA Law Enforcement Liaison
- Manage the production of desk-based assessments and heritage statements
- Design of evaluation and mitigation, procurement and management of contractors
- Liaise with clients, engineers, other design team members, and curators

## Qualifications for archaeologist

- Master of Arts or Master of Science degree in Archaeology, Anthropology or related field (SOI Qualified)
- Extensive experience monitoring pipeline construction projected desired
- Experience in Section 106 coordination with non-regulatory personnel (construction workers, environmental inspectors)
- Ability to follow guidance from Senior Cultural Staff and Lead Environmental Inspectors

- Desk-based research using a wide variety of data sources including published and unpublished sources, historic mapping and remote sensing