



Example of Archaeologist Job Description

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Our innovative and growing company is looking for an archaeologist. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

Responsibilities for archaeologist

- Tracking and maintaining progress for assigned tasks, independently resolve issues, show initiative, and work to creatively increase efficiency in assigned tasks
- Coordinating and communicating with management and co-workers in a coherent and expeditious manner
- Work on projects through all phases from initiation to completion including conducting background research, field investigations, report writing and seeking concurrence
- You must be willing and prepared to spend time in the field and travel to project sites
- Assist with mapping responsibilities in the field, including collection of GPS data using Trimble units (knowledge of ArcPad or TerraSync is a plus)
- Contribute towards cultural resources development efforts within subject matter expertise, participation in events and conferences, and outreach to teaming partners
- Provide senior-level resource lead and technical support in field and office settings
- Additional duties may also include conducting historic background research and regulatory reviews, archaeological field surveys, compiling management summaries and completing final reports
- Qualified candidates should be well rounded within the field and able to perform each stage of investigation from field work to reporting
- GIS proficiency is preferred

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- 2+ years of archaeological field experience including reconnaissance, survey, testing and site mitigation in the Western United States
 - Computer proficiency including familiarity with Microsoft Excel
 - Register of Professional Archaeologists certified
 - Master's Degree in Archaeology or Anthropology and at least 8-15 years of professional experience
 - In addition to the above responsibilities, we are interested in seeing you bring any additional skills to Golder (zoo-archaeology, botanical analysis, osteology, cultural heritage assessments)
 - Graduate degree in Anthropology (Archaeology) preferred