



Example of AR Supervisor Job Description

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Our company is growing rapidly and is searching for experienced candidates for the position of AR supervisor. To join our growing team, please review the list of responsibilities and qualifications.

Responsibilities for AR supervisor

- Ensure that quality services are delivered to the customer
- Leverage technology to improve processes
- Work closely with the Rogers Sales Office Analytics team to provide added value to Walmart buyers
- Develop annual strategic account plan (e.g., vision, strategy, key objectives, success metrics, financial forecasts) and provide inputs for integrated commercial planning
- Lead internal and external account review meetings
- Develop line review calendar and share with CDM and Shopper Marketing
- Lead line review content development and coordinate with cross-functional teams
- Lead line review meetings and own follow up of action items
- Make final decisions on planogram recommendations\ Execute against strategic account plan
- Own and build strategic customer relationships (e.g., buyers, marketing)

Qualifications for AR supervisor

- Associates or Bachelor's degree or significant related work experience
- Superior organization ability and strong attention to detail
- Ability to research complex matters in multiple systems and analyze for appropriate solutions
- Experience with multi-entity companies with multiple currencies

- Excellent data entry skills and strong knowledge of Excel, Word and SQL databases