



Example of Analyst, Planning Job Description

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Our innovative and growing company is hiring for an analyst, planning. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

Responsibilities for analyst, planning

- Provide the management team with reports on demand trends and planning assumptions
- Participates in the annual creation of the budgets, including FTE, professional fees and capital spend
- Tracks and Monitors actuals against forecast and reports on variance
- Looks for process improvements
- Supports the annual planning/scheduling sessions
- Proactively works with leadership to gaps
- Monitors non-billable resource plan and forecast
- Point person for real estate database
- Prepare short and long range budgetary projections
- Participate in month-end/quarter end and full-year processes

Qualifications for analyst, planning

- Bachelors degree (preferably in Merchandising, Business, Finance)
- Advanced business knowledge of retail , merchandising and price optimization concepts
- Leadership ability to get results through others in a positive fashion
- Knowledge of workflow tools and methodologies
- Must have knowledge and understanding of financial and business management principles with the ability to communicate and prioritize business requirements

