



Example of Analyst, Logistics Job Description

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Our company is searching for experienced candidates for the position of analyst, logistics. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

Responsibilities for analyst, logistics

- Responsible for using the most economical carrier to meet the requirements of our customer
- The logistics analyst will be required to establish and maintain effective relationships with manufacturing, planning, customer service, logistics, country organizations and customs compliance
- Track and trace, analyze & report on defined KPI's (a.o
- Daily follow up on key metrics, RCA & CAPA
- Timely preparation of all required documentation (Letter of credit, Ocean Bill of Lading, Service Report Log, etc) for import and export functions
- Maintain and update CMP, rate sheets
- Become an expert in the selected ERP inventory control and logistics modules
- Negotiate spot and transactional business with suppliers
- Build and grow relationships with internal customers and vendors
- Manages more complex shipments such as hazardous material shipments, highly urgent shipments, charter flights, multi-modal shipments, Letters of Credit

Qualifications for analyst, logistics

- 3 to 6 years of experience in Logistics
- Ability to travel up to 30% of time (mostly Mexico with occasional domestic travel)

- Ensure all equipment coming from completed jobs have been properly processed in compliance of policies and procedures
- Schedule transportation of equipment into the proper maintenance facility
- Return 3rd party rental equipment