



Example of Analyst, IT Security Job Description

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Our company is growing rapidly and is looking to fill the role of analyst, IT security. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don't fill all of the qualifications, you may still be considered depending on your level of experience.

Responsibilities for analyst, IT security

- Help plan the rollout & ongoing Management of SIEM tool, integration of systems, real-time proactive management of alerts
- Third Party Compliance and Security Review - The Security Analyst will review documentation such as SSAE 16 or SOC II Reports, along with vendor contracts to ensure that the vendors use best practice and acceptable security measures
- Provide 1st and 2nd level incident support
- Provide post mortems for incidents
- Assists in the coordination and development of BCCC's information security policies, standards, and procedures
- Ensures College policies support compliance with external compliance
- Reviews security technical literature and attends workshops, seminars, and training classes to remain updated on the latest developments in information technology security
- Performs security risk assessments and analysis
- May recommend for enhancing data systems security
- May assist in the formulation of security policies and procedures

Qualifications for analyst, IT security

- Knowledge of emerging trends in IT, and how they relate to IT security, cloud computing, mobile computing, virtualization, PCI and SOC compliance

- Requires strong analytical and communication skills and the ability to work effectively with clients and IT management staff
- 4 year degree plus 5-8 years advanced information security experience
- Requires strong knowledge of control frameworks, Information Security compliance requirements to numerous legislative and industry standards such as SOX 404, SANS 20 CSC, UCF, ISO 27001 / 27001, PCI-DSS, HIPAA, NIST, MA 201 CMR 17.00
- Ability to provide 24x7 system support (on-call)