



Example of Analyst, Inventory Job Description

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Our innovative and growing company is looking to fill the role of analyst, inventory. To join our growing team, please review the list of responsibilities and qualifications.

Responsibilities for analyst, inventory

- Develops trend analysis and maintains a root-cause-corrective-action (RC-CA) focus around cycle count results and other inventory inaccuracies to drive process improvements at the plant
- Create methods to automate/streamline development of periodic reports to achieve fast turn-around with reliable, high accuracy
- Creates and calculates metrics of inventory control effectiveness and efficiencies
- Monitors and provides visibility to obsolescence issues around plant inventory
- Perform complex data analysis on ad-hoc projects and present results
- Works in conjunction with site CPI facilitator to develop rapid improvement events around inventory to drive process improvement
- Provides analytical support to other inventory-related issues such as inventory levels, raw material turns, and days on hand
- May assist Operations Finance Manager in developing, implementing and maintain policies, procedures and inventory control systems that are in accordance to internal SOX standards
- May work with corporate and multi-site resources to create, document and maintain processes around cycle count activities at the plant
- May assist IC personnel in facilitating quarterly Physical Inventories and weekly Cycle Counts, ensuring SOX compliance and best practices

Qualifications for analyst, inventory

- Makes quality inventory and purchase recommendations to the Category Manager
- Maintains collaborative partnership with Stores
- Takes responsible risks to find lasting solutions to difficult problems
- Requires frequent sitting, standing and the ability to walk to locations to attend meetings
- Bachelor's degree in Industrial Engineering, Business Administration or related field is required
- APICS CPIM or CSCP certification is a plus