



Example of Analyst, Intelligence Job Description

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Our company is growing rapidly and is looking to fill the role of analyst, intelligence. To join our growing team, please review the list of responsibilities and qualifications.

Responsibilities for analyst, intelligence

- Provide ad hoc reporting and respond to customer requests as needed
- Oversee and validate monthly data updates and loads with Data Analyst into CRM
- Assist business stakeholders across all levels in the definition of project scope and objectives
- Ask challenging questions around business value and return-on-investment imperatives
- Work with the Senior BI Analyst, to ensure technical feasibility
- Develop project charters and effective project plans along with documenting data sources
- Develop rough dashboard prototype, including preliminary mapping of data sources and relationships to ensure alignment with the project sponsor
- Plan and manage agile/scrum project sprints
- Negotiate with the stakeholders to prevent scope creep
- Successfully manage the relationship with the client and all stakeholders including third parties/vendors

Qualifications for analyst, intelligence

- Highly proficient in the use of MS Office tools, Excel
- 5 years of intelligence analysis experience with Bachelor's degree or 9 years of experience without a degree
- BA or BS degree or 4 years of experience with analytic or collection

- 10+ years of experience with OSINT collection capabilities in a professional environment
- Knowledge of OSINT, including capabilities and collection strategies
- 10+ years of experience with program analysis within the IC concentrated on East Asia