



Example of Analyst, Finance Job Description

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Our company is growing rapidly and is looking to fill the role of analyst, finance. To join our growing team, please review the list of responsibilities and qualifications.

Responsibilities for analyst, finance

- Clear, tactful communicator, both verbally and in writing
- Prepare various GL entries for the above named legal entities, both throughout month during the month-end GL close process (cash, other assets, prepaid expenses, accounts payable)
- Prepare monthly reconciliations and certification of several assets and liability GL accounts for management review
- Daily reporting and reconciliation of a mutual fund trust account
- Play a key part in planning & delivering monthly actuals and reforecasting
- Support finance team on current initiatives
- Produce weekly and monthly reporting in a timely and accurate manner, updating the Finance Manager on key highlights and trends
- Lead the Hyperion cost planning and forecasting process for GEHC to ensure headcount and C&B tie out with HR
- Support APAC Equipment Finance Manager and team as needed
- Supporting the Finance Controller / Commercial Finance - by taking a core role in related projects

Qualifications for analyst, finance

- Position requires a bachelor degree in Accounting or Finance
- Developing and maintaining requisite understanding of Canadian operations of LOBs and Corporate Groups including related regulatory rules and reporting systems and tax technical and accounting expertise
- Able to team effectively with other members of the BMO Tax Group

information that meets the needs of a range of stakeholders

- Has a strong commercial background
- PeopleSoft and Hyperion experience a plus