



Example of Analyst, External Reporting Job Description

Powered by www.VelvetJobs.com

Our growing company is hiring for an analyst, external reporting. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

Responsibilities for analyst, external reporting

- Assist with aspects of team projects, assignments and team responsibilities
- Implement, report, and communicate the impact of business and accounting related initiatives on assigned processes and reported financial statements
- Assist with the preparation and project management of the Company's SEC filings including 8-Ks, 10-Qs, 10-Ks and annual reports
- Perform peer analysis research
- Supervise the quarterly and annual reporting team assistants
- Assist with future system upgrades and implementations
- Assist with the adoption of new accounting pronouncements and develop / update related policy and
- Procedures as new
- Assist with CCAR business SME to review mapping, revise SQL, working with BI team on automation, run Fed
- Perform gap analysis between 14-M/Q definitions/requirements and FR Y-9C to ensure reconciliation

Qualifications for analyst, external reporting

- General knowledge of SOX
- Proficient with key financial applications (HFM, Excel)
- Knowledge and experience in the application of web-based reporting tools,

- CPA designation with a Bachelor's degree in Accounting or Finance
- Strong understanding of and ability to research US GAAP