



Example of Analyst, Business Support Job Description

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Our innovative and growing company is looking to fill the role of analyst, business support. To join our growing team, please review the list of responsibilities and qualifications.

Responsibilities for analyst, business support

- Serves as front-line support and interface with practice management and division leaders leveraging CRM applications
- Support finance users and resolve system related requests
- Act as an expert in finance systems projects
- Design and write functional requirements for SAP system changes
- Coordinate the resolution & testing with the IS Technical teams and follow up with the users on the applied solution
- Identify improvements to finance systems
- Maintain regular communication with all stakeholders
- Responsible for gathering business requirements and end-to-end design/development of QlikView based reporting applications, built from existing data warehouses or file system
- Performs Unit testing/ Conducts user acceptance testing
- System maintenance activity to ensure Qlik system is up & running

Qualifications for analyst, business support

- ECommerce or related Project Management and delivery experience
- Certified Public Accountancy Preferred or current pursuit of CPA
- Influencing - With minimal supervision is effectively able to encourages others to change their mindset and/or behaviors to achieve positive results
- Secondary or university education in IT or engineering is appreciated
- Ensuring a high level of customer satisfaction with various applications used

- Providing technical support to end users, answering questions on function and usage of systems, or knowing where to find the solution or direct the users