



Example of Analyst Business Operations Job Description

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Our company is searching for experienced candidates for the position of analyst business operations. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

Responsibilities for analyst business operations

- Perform pricing and margin analysis by customer and products
- Gather market data for pricing trends and monitor compliance through reporting
- Lead continuous improvement efforts to streamline business processes
- Data management, ad hoc reporting, leading continuous improvement projects and business analyses in the areas of pricing, operations, customer and product profitability
- Performs work of varied and considerable complexity requiring advanced data collection and analysis in support of managing LASP's general and auxiliary funds
- Manages annual LASP budget process to ensure data collection and inputs are accurate
- Produces monthly financial reports on all internal budget groups
- Manages LASP internal payroll process for allocation of labor to sponsored projects
- Provides expertise and guidance for the management of LASP time keeping system to include audits to ensure on-going compliance with sponsored project time keeping requirements
- Assists in fiscal year-end closing process

Qualifications for analyst business operations

- Attention to detail with organizational and problem solving skills
- Makes good judgments/decisions
- 3 years experience working with an ERP system such as Oracle, SAP, or SaaS systems such as Ariba, Katera, Coupa, or Basware
- Knowledge/Experience in working in an ERP environment