



Example of Airport Operations Manager Job Description

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Our company is looking to fill the role of airport operations manager. To join our growing team, please review the list of responsibilities and qualifications.

Responsibilities for airport operations manager

- Ensures consistent implementation of goals, plans and performance standards for customer service, operational performance, safety, financial performance, employee engagement and security
- Provides financial oversight for station level Airport Operations & Cargo & City Ticket Office expenses – ensuring that targets are met
- Continuously identifies new ways to add value and to position the organization for success
- Attracts, develops and retains frontline leadership and frontline employees
- Maintains positive employee relations, vendor relations & various airport management relations and ongoing exchange of information and ideas
- Represents the company to local governmental agencies (TSA, Local airport authorities & AOC & NTO's, and Chamber of Commerce)
- Directs station activities to ensure superior customer service, which includes mainline and STAR Alliance partner airlines
- Coordinate range mission support of airfield function(s)
- Creating and Leading a Safety Culture that is second to none
- Managing the daily Above the Wing activities and responsibilities at the Hub Level

Qualifications for airport operations manager

- Ensure accurate work packs are prepared by Planning and handed over to Maintenance Staff in time during the kick-off meeting

- Professional demeanor with excellent and timely follow-up with business partners
- College degree or at least 4 years work experience
- Must be fluent in English and Hebrew (written and spoken)
- 2-4 yrs of relevant management experience in Airport Services environment