Example of Advisory Associate Job Description

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Our innovative and growing company is hiring for an advisory associate. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

Responsibilities for advisory associate

- Advising clients on high-profile mandates in the financial industry on complex issues with regards to strategy, balance sheet, markets, risk, regulation, system-wide policy, transactions
- Acting as a project manager for our client mandates and across internal teams
- Working in close partnership with engagement managers, practice area specialist, generalists and business development team
- Preparing presentations and reports for pitching new business and communicating project results
- Performing quantitative analysis and problem solving in support of client engagements
- Support the origination and execution of Advisory activities on the West Coast
- Serve as a team member within the practice, providing support with day-to-day operational activities for the Deal Advisory & Strategy practice
- Assist with practice-wide strategic initiatives or projects
- Regularly prepare monthly practice reporting package for leadership, monthly practice newsletter & maintain practice operations site
- To provide outstanding professional services to Clients by utilizing the capability of the regional and global Faithful+Gould businesses and the strengths of the SNC-Lavalin Group

Qualifications for advisory associate

- A minimum of one year of experience in construction management and/or construction advisory services with increasing roles and responsibilities in major power and utilities, oil and gas, infrastructure, manufacturing, healthcare, or public sector projects
- Superior team orientation
- Provide guidance to sales and trading business lines and support functions on the applicability and interpretation of U.S. banking laws and markets regulations Partner with other Compliance teams and global functions, including Legal, Middle Office, Risk, Operations and Technology, and Finance to prevent and detect non-compliance issues and promote a culture of compliance
- Lead initiatives and manage high-impact special projects with a results-driven focus, including the coordination and implementation of new regulatory requirements and compliance program design
- Identify and analyze the enterprise-wide impact of new and complex regulatory developments, including enforcement actions, and proposed or final rules affecting the Markets businesses (across multiple asset classes including futures, fixed income, rates, credit, and FX products)
- Prepare and provide training as needed