



Example of Advisor Information Security Job Description

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Our company is hiring for an advisor information security. To join our growing team, please review the list of responsibilities and qualifications.

Responsibilities for advisor information security

- Manage the implementation of information security policy, standards, guidelines and procedures to ensure ongoing maintenance of security in the Medical business segment
- Plan and Coordinate efforts to implement solutions or remediate issues
- Track progress of work plans and initiatives
- Report and present KPI Metrics and Status on monthly, quarterly, and annual basis
- Present plans and solutions to technical or non-technical audience
- Compile technical implementation plans or documentation such as Standard Operating Procedures (SOPs)
- Provide basic-level support for Microsoft Active Directory (AD), Azure AD as-needed
- Engage internal or external support (vendor TAC) for additional support as-needed
- Perform configuration updates or software upgrades via change control process
- Participate in 24x7 On-Call Support rotation per schedule

Qualifications for advisor information security

- Familiarity with legal, regulatory and industry security requirements and frameworks
- Designs and executes the Information Security risk and control identification,

- Ensures process owners identify, develop and test Information Security controls for risk mitigation effectiveness
- Establishes strategic partnerships to anticipate, advise, and effectively communicate (written and verbal) Federal and State regulatory and business partner Information Security risk requirements
- Coaches and mentors peers and cross functional team members to achieve business result, development, and delivery
- 6+ years leading within a matrixed corporate environment