



Example of Administrator, Database Job Description

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Our growing company is looking to fill the role of administrator, database. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

Responsibilities for administrator, database

- First-level resolution of database alerts
- Ensures synchronisation between production replica databases
- Runs or re-run failed regular jobs and kill failed tasks
- Implements regular monthly patches
- Troubleshoot database-related application performance issues and perform routine and proactive maintenance activities
- Support the software development and systems administration teams by providing insights into how to access and efficiently query multiple databases
- Input and update donor data and process donations in database of record
- Contact donors to gather information needed to update their records and process their donations
- Create and run file queries to support our ability to acknowledge gifts on a timely basis
- Conduct data imports and exports to ensure integration across multiple platforms

Qualifications for administrator, database

- Solid knowledge of Transact-SQL and SQL Server Profiler
- Experience in SQL Server Clustering and HA technologies including mirroring, log shipping, failover cluster and various replication technologies would be an advantage
- 2 – 10 years experience in Database (Oracle, MS Sql, DB2, Sybase, mySQL)

- 3+ years of DBA experience with RDBMS systems such as PostgreSQL and Oracle
- Familiarity with Amazon Web Services (EC2, RDS)
- Minimum of 3 to 5 years of experience with managing MSQ SQL/Sybase Databases