Example of Accounting Senior Job Description

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Our growing company is searching for experienced candidates for the position of accounting senior. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don't fill all of the qualifications, you may still be considered depending on your level of experience.

Responsibilities for accounting senior

- SEC Financial Reporting/Internal Management
- Reporting Technical Accounting Issues
- Drafting SEC Responses
- Financial System Implementations and Conversions
- Account Analysis/Reconciliations Related to Growth or Problem Areas
- Bachelor's degree in Accounting required, Master's in Accounting or Business Administration a plus
- Experience with Mulit-location accounting
- Strong Macros Experience
- Job cost accounting experience preferred
- Currently supervise a staff of 3 – 4 employees, with goal of a minimum of 10 staff

Qualifications for accounting senior

- Knowledge of SAP accounting software is desirable
- Recent experience with Deltek CostPoint accounting system
- Sound knowledge of automated systems and software packages (eg
- Experience in tax preparation, review and research
- Demonstrated strong leadership skills, high energy, initiative and creativity - with a proven ability to manage significant initiatives across functions, develop and motivate staff