



Example of Accountant, Fixed Assets Job Description

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Our innovative and growing company is looking to fill the role of accountant, fixed assets. To join our growing team, please review the list of responsibilities and qualifications.

Responsibilities for accountant, fixed assets

- Reviews and utilizes judgment in verifying the accuracy of journal entries and accounting classifications assigned to various records
- Creates records of non-routine accounting transactions
- Identifies and resolves discrepancies between transaction feeds and accounting system outputs
- Prepares non-routine accounting related reports and analysis with minimal supervision and occasionally works in small teams
- Conducts and supports accounting projects of varying complexity
- 3 - 4 years in public or private accounting
- Reconcile fixed assets subsidiaries to general ledger on monthly basis
- Maintain integrity of the fixed assets system by analyzing changes in the fixed assets balances
- Assist in analysis of monthly variance of actual results from budget
- Assist with annual budget plan

Qualifications for accountant, fixed assets

- Bachelor's/Associate's Degree in Accounting/Finance or related degree - willing to consider comparable work experience in lieu of Bachelor's Degree
- Bachelor's degree in Accounting or Finance and/or other evidence of exceptional ability
- Oracle R12 ERP system knowledge a plus
- Ability to build strong working relationships across the organization

