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# Example of Welding Instructor Job Description

Our growing company is hiring for a welding instructor. Please review the list of responsibilities and qualifications. While this is our ideal list, we will consider candidates that do not necessarily have all of the qualifications, but have sufficient experience and talent.

## Responsibilities for welding instructor

* Teaching assignments may include a variety of instructional settings and times, including evenings and weekends
* Is responsible for the academic and social progress of assigned students
* Participates in school functions and activities
* Maintains the physical and emotional safety and well-being of students
* Plan, coordinate and perform training for both new hire and current employees
* Ensure welders are trained in accordance with Forum’s weld procedures
* Communicate with trainees on their requirements and scheduling training classes
* Present training information to trainees with a variety of methods including theory and hands-on participation
* Maintain records of employee training
* Maintain, along with Quality, the welder continuity log

## Qualifications for welding instructor

* Associate’s Degree in vocational arts with an emphasis in welding
* Competency in Microsoft Office, the Internet, and Management System Software is essential
* Must demonstrate excellent interpersonal, influencing, and presentation skills
* Associate degree in Welding Technology preferred
* Associate Degree in Welding Technology from an accredited college or university will be required
* Welder Cert 1 Level Certificate from an accredited college or university will be considered