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# Example of Water / Wastewater Project Manager Job Description

Our innovative and growing company is hiring for a water / wastewater project manager. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

## Responsibilities for water / wastewater project manager

* Performs sales activities including strategic client development, managing and writing proposals and qualifications, and participating in interviews
* Develops scope and fee documents
* Delivers large and/or multiple project design(s) and construction oversight, on time and within budget
* Provides effective project management to help reduce the costs of delivering projects and adding value to the business by applying proven project management techniques
* Plans, organizes, and directs design staff and key field positions
* Interfaces with the client to ensure expectations are identified and met
* Participates in initiatives to assist in meeting the company’s goals
* Management and delivery of a variety of Wastewater and Water related engineering projects in the NYC metro area
* Responsibilities will include proposal development, management of project budgets, supervision of project teams, communications with clients and other outside stakeholders
* Responsible for BD and marketing efforts in the Westchester, NY area

## Qualifications for water / wastewater project manager

* 8+ years of utilities infrastructure experience (preferably water, sanitary sewer, storm water, electrical/telecomm)
* Excellent organizational/logistics management skills
* Must possess good interpersonal skills and maintain professional candor at all times
* Must be analytical with attention to detail, able to multi-task, and be well organized
* Must be able to pass National Agency Background Check for admittance to DoD installations
* Must be willing to get OSHA HAZWOPER certification