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# Example of Warehouse Worker Job Description

Our growing company is hiring for a warehouse worker. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for warehouse worker

* Package material for shipment according to shipping requirements and/or customer specified instruction
* Performs equipment safety review
* Anticipate and prevent accidents
* Pay attention to environment and take the responsabilty to pick up any items out of place
* Loading and Unloading, working in the assembly line
* High Safety Orientation
* Accurately handles all related paperwork or documents, recording or verifying pertinent information such as quantity picked, value, charges, destination, dimensions
* Completes international packing lists by unit and by part number
* Audits shipments prior to loading the truck verifying the load against the customer order
* Unloading tires and other products while verifying accuracy

## Qualifications for warehouse worker

* Direct experience in item and line picking preferred
* Requires ability to read numbers and text accurately, ability to use a material control system and computer terminal, and learn to operate material moving equipment including forklifts and related machinery
* Able to operate motorized vehicles (fork trucks, cherry pickers, easy-go carts )
* Familiarity with a computer keyboard
* Knowledge of cGMP warehouse operations and familiar with various warehousing concepts
* Report to and receive general technical and administrative guidance from Warehouse supervisor