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# Example of Warehouse Operations Manager Job Description

Our growing company is hiring for a warehouse operations manager. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for warehouse operations manager

* Provide timely and accurate management reporting of actual performance versus plan, forecast, and historical trends
* Providing thorough, well-researched explanations of variances compared to plan, forecast & history, highlighting risks and opportunities to the plan and forecast based on current trends & anticipated changes in the network
* Provide analytics of risks & opportunities to the plan, latest forecast and targets, including the operational drivers of positive & negative variations
* Proactively engage the warehouse operations team on initiatives to improve operating results or to close gaps in performance to plan or target
* Proactively manage and track performance and compliance to SLA of 3PL Distribution Partners
* Work with the Finance Director & warehouse operations team to proactively drive Supply Chain strategy formulation
* Manage month end close processes for areas of responsibility
* Provide analysis and insights on savings initiatives and capital projects, including post-audits of capital expenditures
* Support the capital budget process for the warehouse operations, including discounted cash flow analyses to support productivity initiatives
* Improve and expand current financial models and ad hoc analyses to support strategic initiatives

## Qualifications for warehouse operations manager

* Excellent knowledge of MS Office Suite (MS Excel, Project, Word, PowerPoint, Outlook)
* Extensive experience in a leading warehouse management role and demonstrating a hands approach
* Experience in warehouse setup and design (product slotting, pick path optimisation, engineering standards)
* Extensive knowledge of ERP and Warehouse Management Systems
* Experience with customer and vendor engagement
* Essential - Extensive experience within Operations/Warehouse Management