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# Example of VMware Administrator Job Description

Our innovative and growing company is looking to fill the role of vmware administrator. To join our growing team, please review the list of responsibilities and qualifications.

## Responsibilities for vmware administrator

* Ability to identity and communicate Escalations to other teams
* Ensure full mission capability for client server infrastructure
* Perform upgrades to operating systems and layered software packages (ie
* Develop and maintain vCenter Orchestrator automated workflows
* Establish and maintain service levels
* Collaborate with IT personnel to prepare and maintain incident response, disaster recovery and business continuity plans and procedures
* Maintain enterprise servers and perform hardware and software maintenance operations including installation, configuration and support of server hardware, software and data backup and disaster recovery
* Proactively monitor and tune server performance
* Perform Windows server administration and maintenance
* Design, troubleshoot and maintain enterprise virtualization platforms

## Qualifications for vmware administrator

* Deployed key VMware ESX/ESXI technologies, expertise with HA/DRS, P2V
* Extensive in VMware ESXI and VMSERVER Server Farms
* Solid knowledge of all versions of Windows operating systems
* Must currently possess a TS/Sensitive Compartmented Information (SCI) security clearance
* Experience in Support VMWare ESX Server
* Work in normal office environment