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# Example of Video Production Intern Job Description

Our company is looking to fill the role of video production intern. We appreciate you taking the time to review the list of qualifications and to apply for the position. If you don’t fill all of the qualifications, you may still be considered depending on your level of experience.

## Responsibilities for video production intern

* Assist with the creation of both still and animated graphics
* Create player head shot graphics
* Assist with the creation of game scripts and timing sheets for game days
* Update and organize digital music library
* Provide practical and creative input to new promotion and video ideas
* Assist with keeping website content updated and relevant
* Make judgments on material that should be kept, or can be deleted
* Use Premiere Pro to compile smaller clips from one project into a larger compilation
* Clearly label and timecode material, with specific reference to sports
* Shoot material on DSLR cameras, and edit when required

## Qualifications for video production intern

* Experience with Adobe Premiere and comfort with DSLR Video photography other video cameras
* Comfort with DSLR Video photography other video cameras
* Extensive experience with editing software such as Adobe Premiere Pro or Final Cut Pro, creating basic motion graphics
* Actively pursuing an undergraduate degree or recent college graduate
* Interpersonal relationship skills and ability to effectively interact with all levels of staff and outside contacts
* Minimum of 2 years pursuing communications, media arts, film, or journalism degree