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# Example of Video Production Intern Job Description

Our innovative and growing company is searching for experienced candidates for the position of video production intern. Thank you in advance for taking a look at the list of responsibilities and qualifications. We look forward to reviewing your resume.

## Responsibilities for video production intern

* Assisting on shoots and setting up lighting and audio equipment, camera operation
* Operating the switcher and broadcasting live-stream events
* Assist the team in the development of new service module videos for JBT machineries and processes
* Assist in filming, editing, and overall creation of short-videos
* Meet the project goals at the end of the internship
* Help maintain our studio spaces and greenroom
* Assist assistant editors with DIT offloading, verification and backup of footage/media
* Quickly sync and organize Raw footage within Premiere
* Ensure proper backups and archives are made
* Assemble and edit string outs, full scenes, and videos for a variety of BF teams

## Qualifications for video production intern

* DIT experience a plus
* Potential weekend availability to ensure coverage
* Ability to bend, stoop, walk, and climb frequently
* Working knowledge of Adobe Premiere Pro and Post Production processes
* On set DIT knowledge a plus
* Curate and edit multiple video objects on a daily basis, including video editing work headline and caption writing