Downloaded from <https://www.velvetjobs.com/job-descriptions/victim-advocate>

# Example of Victim Advocate Job Description

Our company is growing rapidly and is looking for a victim advocate. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

## Responsibilities for victim advocate

* Participate in Outreach and Public Awareness Education as required
* Provide crisis intervention to victims and their family members suffering from crime related trauma
* Assess and evaluate the needs of victims while providing appropriate services
* Make appropriate referrals for counseling as needed
* Document and maintain case activity
* Court accompaniment
* Provide detailed information about the court process and procedures
* Provide information on social services and financial assistance while promoting relationships with collateral service providers
* Consult with Assistant District Attorneys throughout all stages of a case
* Provide education and training to criminal justice and victim service agencies and community regarding victim rights and services

## Qualifications for victim advocate

* Family Member Preference for Overseas Employment
* Excepted Service Family Member for Overseas Employment
* Veterans Recruitment Appointment (VRA)
* Permanent Change of Station costs may be authorized
* Temporary Duty Travel of 60%
* Emergency Essential in support of mobilization and wartime