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# Example of Valet Parking Attendant Job Description

Our innovative and growing company is hiring for a valet parking attendant. If you are looking for an exciting place to work, please take a look at the list of qualifications below.

## Responsibilities for valet parking attendant

* Consistently model the company core values and service standards
* Anticipate guest needs wherever possible and exhibit a sincere desire to meet or exceed them
* Always speak professionally and graciously, smile, and maintain eye contact
* Possess thorough knowledge of the hotel’s services, outlets and daily functions/events to proactively guide and inform guests and visitors
* Possess thorough knowledge of the events, attractions, in the surrounding city area and provide information and directions as requested
* Respond to all guest/visitor inquiries and resolve service discrepancies accordingly
* Boardperson must maintain control of all vehicles in the circle
* Offers courteous and helpful information in a business like manner while enforcing parking rules and regulation, and maintains a professional demeanor
* Deliver on the logistics of the valet department
* Follow all company security and validation procedures to ensure only authorized individuals or owners can access vehicles

## Qualifications for valet parking attendant

* Ability to communicate effectively with the public and associates
* Ability to know/learn Portland and vicinity
* Mobility to stand/walk constantly and jog/run during peak business times
* Lift and carry objects, push and pull luggage carts
* Ability to pass a motor vehicle records and criminal background check
* Following a job offer